



REQUEST FOR QUOTATION “RFQ”

MODE OF REQUESTING QUOTATION:	College Website	E-mail	☒ Newspaper	Other	Please Specify
NAME OF COLLEGE SITE THAT SUBMIT RFQ:	INNOVATION				
RFQ NO:					
DESCRIPTION OF GOODS AND SERVICES REQUIRED:	SPECIFICATIONS				QUANTITY
CONSUMABLES-CHEF	Printer paper / photocopy paper box				01
	Coloured paper reams				02
	Exam pads				20
	Black Pens				20
	Whiteboard markers - black, red, blue, green and purple -x3 each				05
	Erasers				20
	Staples-packet				02
	Post-it notes-packet				02
	Prestick - packet				01
	Plastic sleeves (100 sheets)				01
Permanent marker black				03	
Contact plastic wrap				03	
Please submit the following: ☐ Quotation. ☐ CIPCO documents. ☐ Valid B-BBEE Certificate. ☐ Valid Tax Clearance Certificate. ☐ Copy of latest municipal services account for business as proof of residence. ☐ CSD report.					
ISSUING DATE:	02/09/2026				
BRIEFING SESSION:	Compulsory		Not compulsory		
	Time:		Date:		
CLOSING:	Time:	10:00	Date:	07/09/2026	
QUOTATION VALIDITY PERIOD:	30 days				

**DELIVERY OR SUBMISSION
INSTRUCTIONS FOR RFQ:**

Submission of quotations must be sent to:

qc@ncutvet.edu.za

All quotations need to be signed and on an official letterhead. All service providers must be registered on the Northern Cape Urban TVET College's supplier database. Application form can be downloaded from our website.

ENQUIRIES

DATE

02/09/2026

