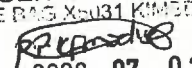




Form number – RFQ002

## REQUEST FOR QUOTATION “RFQ”

|                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                             |     |        |                       |            |                 |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------|-----------------------|------------|-----------------|----------|
| <b>MODE OF REQUESTING QUOTATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                          | College Website                                                                                                                                                                                                                                                                                             | x   | E-mail | Newspaper             | Other      | Please Specify  | Printing |
| <b>RFQ NO:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                             |     |        |                       |            |                 |          |
| <b>DESCRIPTION OF GOODS AND SERVICES REQUIRED:</b>                                                                                                                                                                                                                                                                                                                                                                                                           | <b>SPECIFICATIONS</b>                                                                                                                                                                                                                                                                                       |     |        |                       |            | <b>QUANTITY</b> |          |
| <b>Annual Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                         | Printing of Annual Reports A4<br>Print ready artwork will be supplied<br><br>+- 106pages (102 inner and 4 cover)<br>128gsm gloss (inside pages – printed in full colour)<br>300gsm gloss (cover page – printed both sides in full colour ink with front gloss lamination)<br>PUR Binding                    |     |        |                       |            | 20              |          |
| <b>Please submit the following:</b><br><input type="checkbox"/> Quotation<br><input type="checkbox"/> Valid B-BBEE Certificate.<br><input type="checkbox"/> Valid Tax Clearance Certificate.<br><input type="checkbox"/> CSD report                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                             |     |        |                       |            |                 |          |
| <div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>NORTHERN CAPE URBAN TVET COLLEGE</b><br/> <b>CENTRAL OFFICE</b><br/>         PRIVATE BAG X5031 KIMBERLEY 8300<br/> <br/> <b>2026-07-02</b><br/>         SIGNATURE: _____ DATE: _____<br/>         TEL: 053 839 2196 Email: lecoko@ncutvet.edu.za<br/> <b>SUPPLY CHAIN MANAGEMENT</b> </div> |                                                                                                                                                                                                                                                                                                             |     |        |                       |            |                 |          |
| <b>ISSUING DATE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                         | 07/07/2026                                                                                                                                                                                                                                                                                                  |     |        |                       |            |                 |          |
| <b>BRIEFING SESSION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Compulsory</b>                                                                                                                                                                                                                                                                                           |     |        | <b>Not compulsory</b> |            |                 |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Time:                                                                                                                                                                                                                                                                                                       | N/A |        | Date:                 | N/A        |                 |          |
| <b>CLOSING:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              | Time:                                                                                                                                                                                                                                                                                                       |     |        | Date:                 | 06/07/2026 |                 |          |
| <b>QUOTATION VALIDITY PERIOD:</b>                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                             |     |        |                       |            |                 |          |
| <b>DELIVERY OR SUBMISSION INSTRUCTIONS FOR RFQ:</b>                                                                                                                                                                                                                                                                                                                                                                                                          | Submission of quotations must be sent to:<br><br><b>qc@ncutvet.edu.za</b><br><br>All quotations need to be signed and on an official letterhead. All service providers must be registered on the Northern Cape Urban TVET College's supplier database. Application form can be downloaded from our website. |     |        |                       |            |                 |          |
| <b>ENQUIRIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                             | Tel: 053-839 2063                                                                                                                                                                                                                                                                                           |     |        | <b>DATE</b>           | 02/07/2026 |                 |          |