



REQUEST FOR QUOTATION “RFQ”

MODE OF REQUESTING QUOTATION:	College Website	x	E-mail		Newspaper		Other		Please Specify	
NAME OF COLLEGE SITE THAT SUBMIT RFQ:	Central Office									
DESCRIPTION OF GOODS AND SERVICES REQUIRED:	SPECIFICATIONS								QUANTITY	
<p>Provide servicing, maintenance, and repair of office air-conditioning units located at Cullinan, Crescent, Street, City Campus.</p> <p>NOTE:</p> <p>NCUTVET requires Service Providers to conduct an onsite inspection of the airconditioning units before submitting any quotation.</p>	<p>The scope of work shall include the following:</p> <p><input type="checkbox"/> <u>Routine Servicing & Preventive Maintenance</u></p> <ul style="list-style-type: none"> - Inspection and cleaning of indoor and outdoor units - Cleaning of air filters, coils, and drainage systems - Checking refrigerant levels, electrical connections, and overall system performance - Preventive maintenance to ensure efficient and reliable operation <p><input type="checkbox"/> <u>Diagnosis and Repairs</u></p> <ul style="list-style-type: none"> - Diagnosis and repair of faults or system breakdowns as they arise - Rectification of cooling, noise, leakage, or performance issues <p><input type="checkbox"/> <u>Replacement of Components & Additional Works</u></p> <ul style="list-style-type: none"> - Any replacement of defective components or additional works shall be included in a quotation submitted by the service provider - Work may be executed only after Client approval of the quotation <p><input type="checkbox"/> <u>Reporting</u></p> <ul style="list-style-type: none"> - Submission of brief service and maintenance reports 									

	<input type="checkbox"/> Compliance & Safety	
	<ul style="list-style-type: none"> - All works to be carried out in accordance with manufacturer guidelines and relevant safety standard 	
	<ul style="list-style-type: none"> - Room 60 - Room 59 - Room 58 - Room 41 - Room 43 - Room 44 - Room 50 - Room 17 - Room 14 - Room 27 - Room 63 - Gym 	2 2 3 2 2 2 3 2 3 2 1 4

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Please submit the following:

- Quotation.
- CIPCO documents.
- Valid B-BBEE Certificate.
- Valid Tax Clearance Certificate.
- Copy of latest municipal services account for business as proof of residence.
- CSD report.

ISSUING DATE:	27/01/2026		
BRIEFING SESSION:	Compulsory	Not compulsory	
	Time:	Date:	
CLOSING:	Time: 10:00	Date: 09/02/2026	
QUOTATION VALIDITY PERIOD:			
DELIVERY OR SUBMISSION INSTRUCTIONS FOR RFQ:	Submission of quotations must be send to: qc@ncutvet.edu.za All quotations need to be signed and on an official letterhead. All service providers must be registered on the Northern Cape Urban TVET College's supplier database. Application form can be downloaded from our website.		
ENQUIRIES	Faith Modise: 053 839 2089	DATE	27/01/2026

NORTHERN CAPE URBAN TVET COLLEGE
 CENTRAL OFFICE
 PRIVATE BAG X5031 KIMBERLEY 8300

 2026-01-27
 SIGNATURE _____ DATE _____
 TEL: 053 839 2098 Email: leoko@ncutvet.edu.za
SUPPLY CHAIN MANAGEMENT