



Form number – RFQ002

## REQUEST FOR QUOTATION “RFQ”

MODE OF REQUESTING QUOTATION	College Website	x E-mail	Newspaper	Other	Please Specify
RFQ NO:					
DESCRIPTION OF GOODS AND SERVICES REQUIRED:	SPECIFICATIONS				QUANTITY
2026 Desk Pad Calendar	<p>A2 Personalised 2026 Desk Pad Calendar (12 sheets) Artwork will be provided</p> <p><u>*Artwork will be provided*</u></p> 				50
A1 Wall Calendar (Year Planner)	<p>A1 Printed Poster (Calendar 2026) 250gsm matt</p> <p><u>*Artwork will be provided*</u></p> 				30

**A4 Presentation folders**

**Branded A4 Presentation Folders**  
**Die-cut and printed flap 350gsm gloss**  
**DF lamination outside gloss – 2 sided**



**Please submit the following:**  
 Quotation  
 Valid B-BBEE Certificate.  
 Valid Tax Clearance Certificate.  
 CSD report

<b>ISSUING DATE:</b>	05/01/2026		
<b>BRIEFING SESSION:</b>	<b>Compulsory</b>		<b>Not compulsory</b>
	Time: N/A	Date:	N/A
<b>CLOSING:</b>	Time:	Date:	09/01/2026
<b>QUOTATION VALIDITY PERIOD:</b>			
<b>DELIVERY OR SUBMISSION INSTRUCTIONS FOR RFQ:</b>	Submission of quotations must be sent to:  <b>qc@ncutvet.edu.za</b>  All quotations need to be signed and on an official letterhead. All service providers must be registered on the Northern Cape Urban TVET College's supplier database. Application form can be downloaded from our website.		
<b>ENQUIRIES</b>	<b>Tel: 053-839 2063</b>	<b>DATE</b>	05/01/2026

**NORTHERN CAPE URBAN TVET COLLEGE**  
**CENTRAL OFFICE**  
 PRIVATE BAG 26031 KIMBERLEY 8300  
  
 2026-01-05  
 SIGNATURE ..... DATE .....  
 TEL: 053 839 2098 Email: locoko@ncutvet.edu.za  
**SUPPLY CHAIN MANAGEMENT**