



Form number – RFQ002

## REQUEST FOR QUOTATION “RFQ”

|                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                    |        |                       |             |                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------------------|-------------|-----------------|
| <b>MODE OF REQUESTING QUOTATION</b>                                                                                                                                                                                                                        | College Website                                                                                                                                                                                                                                                                                                    | E-mail | Newspaper             | Other       | Please Specify  |
| <b>RFQ NO:</b>                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                    |        |                       |             |                 |
| <b>DESCRIPTION OF GOODS AND SERVICES REQUIRED:</b>                                                                                                                                                                                                         | <b>SPECIFICATIONS</b>                                                                                                                                                                                                                                                                                              |        |                       |             | <b>QUANTITY</b> |
| Radio Advert on applications for 2026 on a popular local Radio station that will reach most of our community and student population.                                                                                                                       | <p>Advertisement Schedule:</p> <p>We require two (2) adverts per day for five (5) consecutive days, on the following dates:</p> <p>- 20 to 24 October 2025</p> <p>Total adverts: 10</p> <p>A detailed script for the advert will be forwarded to the chosen radio station.</p>                                     |        |                       |             | 10              |
| <p><b>Please submit the following:</b></p> <p><input type="checkbox"/> Quotation</p> <p><input type="checkbox"/> Valid B-BBEE Certificate.</p> <p><input type="checkbox"/> Valid Tax Clearance Certificate.</p> <p><input type="checkbox"/> CSD report</p> |                                                                                                                                                                                                                                                                                                                    |        |                       |             |                 |
| <b>ISSUING DATE:</b>                                                                                                                                                                                                                                       | 20/10/2025                                                                                                                                                                                                                                                                                                         |        |                       |             |                 |
| <b>BRIEFING SESSION:</b>                                                                                                                                                                                                                                   | <b>Compulsory</b>                                                                                                                                                                                                                                                                                                  |        | <b>Not compulsory</b> |             |                 |
|                                                                                                                                                                                                                                                            | Time:                                                                                                                                                                                                                                                                                                              | N/A    | Date:                 | N/A         |                 |
| <b>CLOSING:</b>                                                                                                                                                                                                                                            | Time:                                                                                                                                                                                                                                                                                                              | 10h00  | Date:                 | 23/10/2025  |                 |
| <b>QUOTATION VALIDITY PERIOD:</b>                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                    |        |                       |             |                 |
| <b>DELIVERY OR SUBMISSION INSTRUCTIONS FOR RFQ:</b>                                                                                                                                                                                                        | <p>Submission of quotations must be sent to:</p> <p><b>qc@ncutvet.edu.za</b></p> <p>All quotations need to be signed and on an official letterhead. All service providers must be registered on the Northern Cape Urban TVET College's supplier database. Application form can be downloaded from our website.</p> |        |                       |             |                 |
| <b>ENQUIRIES</b>                                                                                                                                                                                                                                           | Tel: 053-839 2063                                                                                                                                                                                                                                                                                                  |        |                       | <b>DATE</b> | 20/10/2025      |

