

Job Brief:

We're looking for a Lecturer to teach a variety of courses in our department. The ideal candidate will have a PhD in a relevant field, and experience teaching at the university level.

Lecturer Duties:

- Prepare weekly and monthly class notes
- Study student activities and performance
- Create learning objectives
- Develop assignments and lesson plans
- Demonstrate control of the classroom, maintaining a safe learning environment
- Provide constructive feedback to students
- Oversee classroom activities, facilities, and equipment
- Develop and administer tests
- Create and modify course materials
- Meet with students individually, in small groups, or in groups
- Train and coach other teachers or faculty as needed
- Evaluate students' coursework and progress
- Develop and implement assessment strategies
- Develop, implement, and maintain policies and procedures within the classroom
- Enforce school policy and regulations
- Provide feedback to instructors, staff, students, and administrators to improve teaching effectiveness

Lecturer Responsibilities:

- Lead lectures for a variety of classes, including on-site instruction and classroom teaching
- Develop, create, and deliver lectures, presentations, and presentations
- Plan and implement learning goals for students
- Maintain and improve student evaluations
- Engage students in classroom discussions, active learning, and lab activities

- Conduct assessments to determine student understanding, and monitor student progress based on learning goals
- Use technology effectively in the classroom and for online and blended courses
- Meet with prospective students, parents, and donors

Requirements And Skills:

- Proven experience teaching vocational, technical, or similar college-level courses
- Excellent ability to design and deliver effective, engaging, and impactful instruction
- Effective communication and interpersonal skills with individuals at all levels of the organization
- Strong ability to establish and maintain productive working relationships with other faculty and staff

Northern Cape Urban TVET is proud to be an Equal Opportunity Employer. We believe that diversity and inclusion are crucial to building a strong team. We encourage applications from people of all backgrounds, religions, nationalities, genders, and ages, as well as veterans and individuals with disabilities.

How to Apply

Applications should be submitted at the Central Office and please use **Form ABC333**, which must be accompanied by **updated detailed CV with at least three (3) references. Certified copies of**

educational qualifications, ID Copy should be less than six (6) months old. The College reserves the right not to fill the advertised posts.

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Any applications received after the above-mentioned date will not be considered.

The College is an equal opportunity and affirmative action employer. It is our intention to promote representivity (race, gender, disability) through the filling of these positions. Persons with disability are encouraged to apply.

For any further information on the positions advertised, please refer to our website:<https://ncutvet.edu.za>

Enquires: The Human Resource Manager Tel: 053 839 2060 at EXT 666 & 1037, respectively. Note: All costs incurred due to your application and interviews will be at your own expense. Applications for the above positions should be hand delivered or posted to the address below:

Northern Cape TVET College - Central Office
Address: 35, 39 Long St, Albertynshof,
Kimberley, 8301