



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**NORTHERN CAPE  
URBAN TVET  
COLLEGE**

## **THE NORTHERN CAPE URBAN TVET AWAITS APPLICATIONS FROM SUITABLY QUALIFIED PERSONS FOR THE FOLLOWING FIXED TERM POST.**

**POST: FACILITATOR – CENTRE OF SPECIALISATION**

**LEVEL: 9**

**SALARY: R376 596 pa**

**REFERENCE NO: NCUTVET 2021/08**

**DURATION: 3 YEAR CONTRACT**

### **MINIMUM REQUIREMENTS:**

- A diploma or relevant equivalent qualification at REQV 13 level.
- Qualified Bricklayer, eg trade test passed.
- Education, Training & Development Practitioner Practice (ETDP) or related qualification would be advantageous.
- 3 – 5 years or appropriate artisan experience as a Bricklayer in industry eg Subject Matter Expert with specific experience in the following areas:
  - Tools, equipment, machinery and materials,
  - Bricklaying theory,
  - Preparation activities, repairs and/or alteration,
  - Building superstructures and decorative structures, • Paving and other structures,
  - Finishing.
- 2 years or more training/workshop experience will be an added advantage.
- Computer literacy (Microsoft Office Suite).
- Quality control and assurance.
- Registered Assessor will be advantageous.
- Registered Moderator would be advantageous
- Valid driver's license

### **RECOMMENDATIONS:**

- Leadership, mentorship and role model.
- Conceptual Ability.
- Customer service.
- Continuous Improvement/ Development.
- Discipline & professionalism

### **KEY PERFORMANCE AREA (DUTIES):**

- Provide theoretical and practical training applicable to the Bricklayer trade, and according to predetermined curriculums and lesson frameworks
- Assess and/or moderate theoretical and practical competencies of apprentices in the programme against predetermined requirements
- Ensure that training equipment, workshops and related resources are available and in working order, and conduct regular inventory control
- Implement the sport, recreation, arts and culture programs for student in the campus
- Perform administrative and management functions, including preparing and submitting reports to relevant authorities, preparation of training registers, preparation and completion of apprentice files, and any other administration required by oversight bodies
- Attend industry and training workshops, as well as any other prescribed training to ensure own continuous professional development
- Ensure training environment and activities are compliant to all safety, health and environmental requirements
- Plan delivery of the occupational qualification in such a way that the apprentices are prepared to complete and pass the relevant assessments and trade test
- Manage scheduling of apprentices for theory and industry placement/practical components of programme

**APPLICATIONS: Forward Your Application, Quoting the Reference Number and the position you applying for to: The HR Department, Northern Cape TVET College, Private Bag X5031, Kimberley, 8300 or hand deliver to HR Department at 39 Long Street Kimberley**

**CLOSING DATE:** **14 September 2021**, applications received after the closing date, faxed or emailed applications will not be considered.

**NOTE:** Applications for all fix term post must be submitted on College external application form which can be downloaded from our webpage on the internet <http://ncuweb.ncutvet.edu.za> which must be completed in full, originally signed and dated by the applicant. Applications must be accompanied by a covering letter, a comprehensive, recent Curriculum Vitae(CV) and originally certified copies of Identity Document, qualifications (**transcript of results**), Driver's license (where applicable) and all other attachments thereof. All documents certification dates must be within three months of the application date. The specific reference number of the post applied for must be quoted. A separate application must be submitted for each post applied for. For foreign applicants a certified copy of work permit must be included. **The College has the right to withdraw and /or amend adverts for post(s) and retains the right not to fill the post (s) as determined by the delegated authority.**

The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with shortlisted applicants.

**IF NO RESPONSE IS RECEIVED WITHIN 3 MONTHS AFTER THE CLOSING DATE, PLEASE REGARD YOUR APPLICATION AS UNSUCCESSFUL.**

**ENQUIRIES: Ms E Mokokong  
TEL NO: 053 839 2099/74**

